

PASTOR OF CONGREGATIONAL CARE AND COMMUNITY OF HOPE CHURCH JOB DESCRIPTION

Sidney First United Methodist Church
230 E. Poplar St.
Sidney, OH 45365

POSITION DESCRIPTION: Pastor of Congregational Care and Community of Hope

Date Prepared: 3/23/2022

Date Approved by SPRC: 4/19/2022

STATUS: Full Time

HOURS: Full Time

SALARY: Based on qualifications

BENEFITS: Vacation and Holidays as explained in the Employee Handbook

General Purpose of Position for Congregational Care and Community of Hope

Provide Pastoral Care for the members of Sidney First United Methodist Church (SFUMC) and leadership, direction, and support to the volunteers doing Congregational Care, while leading Community of Hope to reach out into the community as a part of growing fully mature Disciples of Christ.

Responsibilities

Pastoral Care Responsibilities

1. Provide Pastoral Care for members of the congregation in critical life situations, including providing Pastoral Care for families through funerals and memorial services

Community of Hope Responsibilities

1. Provide oversight and direction for a weekly worship service held at the Community of Hope, and maintain/manage the schedule for such. Give assistance to the worship leaders helping to make worship culturally relevant, uplifting, and spiritually holistic. This service will include a breakfast.
2. Other duties as assigned by the Lead Pastor and/or the Church Council.

Other Responsibilities:

1. Assist in Ministry development and annual budget creation
2. Provide support to the Pastoral Staff when asked
3. Report as required to Staff, the appropriate committees, and Council as requested

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4. All other duties as assigned by the Lead Pastor and/or the Church Council

Qualifications and Aptitudes

1. Formal training in grief care, boundaries, pastoral care, counseling, or other credentials for a local pastor that prepare the individual with a knowledge of appropriate counseling and spiritual guidance techniques.
2. If properly credentialed, administer the sacraments to those unable to attend worship services. Develop with the Lead Pastor and staff a functional system for tracking members in need of Pastoral Care.
3. Knowledge of the Bible and our religious practices.
4. Strong organizational skills.
5. Teamwork skills to be on staff and collaborate with others.
6. Basic computer skills.
7. Experience/knowledge of mental health issues, addiction, and recovery would be a plus.

TO APPLY send your resume to:

Sidney First UMC

Attn: Mike Gossard, Administrator

230 E. Poplar St., Sidney, OH 45365

Questions? Call the church office at 937-492-9136 or email mgossard@sidneyfirst.com